|  |
| --- |
| **Please note: if the final report becomes overdue, no funds can be released for any subsequent grant programs approved through the** **Department of Communities, Culture, Tourism and Heritage or Arts Nova Scotia until the overdue report has been received.** |

|  |
| --- |
| **Project title:** |
| **Name of the organization:** |
| **Name of the person filling the report:**  |
| **Position:** |
| **Phone number:** |
| **Email address:** |

1. **MAIN ACTIVITIES AND DATES**

Please describe the activities that took place including dates, place and the number of people who attended (you can add some pictures of the activity).

|  |
| --- |
|  |

1. **RESULTS OBTAINED AND EXPECTED EFFECTS**

**Results and benefits:** Explain how your project enabled you to meet your stated objectives in your request. What are the results or benefits of your project?

|  |
| --- |
|  |

1. **TIMELINE**

Was the project completed on schedule and in accordance with the description in question 1 of your application form?

[ ] Yes [ ]  No

If no, please explain below how the completed project differs from the original project.

|  |
| --- |
|  |

1. **FINANCIAL ASSISTANCE**

Has the financial assistance received through this program been used for the purposes for which it was granted?

[ ] Yes [ ]  No

If not, please indicate below how the use of the grant differs from the intended purposes.

|  |
| --- |
|  |

1. **ACKNOWLEDGMENT**

In what ways did you acknowledge the financial contribution? (Attach copies of any printed materials on which the logo was included, financial contribution mentioned, …)

|  |
| --- |
|  |

**FINANCIAL REPORT**

|  |  |
| --- | --- |
| **REVENUES** | **EXPENSES** |
| **Registration fees, entry fees, etc.** | **$** | **Equipement** | **$** |
| **Donations**  | **$** | **Professional fees***Specify:* | **$** |
| **Other government funding(s) –***Specify:* | **$** | **Marketing** | **$** |
| **Applicant’s contribution** | **$** | **Administration** | **$** |
| **In-kind contribution** | **$** | **Travel** | **$** |
| **Other sources of funding** – Specify : | **$** | **Training** | **$** |
| **Amount received from the Office of Acadian Affairs and Francophonie under the *Acadian and Francophone community projects program*** | **$** | **Other***Specify:* | **$** |
| **TOTAL REVENUES** | **$** | **TOTAL EXPENSES** | **$** |
| ***FOR INTERNAL PURPOSES ONLY****AMOUNT ALREADY SPENT* | **$** | ***FOR INTERNAL PURPOSES ONLY*** *PAYABLE* | **$** |

I hereby certify that the information provided in this report is accurate [ ]

Applicant’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_